

**BROOKFIELD BOARD OF EDUCATION  
MINUTES**

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Brookfield Board of Education

Location: Auditorium

**Regular Meeting of the Board**

Wednesday, July 22, 2020

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- I. Call to order: "Work Session" - Time: 5:31 p.m.  
Mr. Gibson presented his plan for re-opening in the fall.
- II. The Brookfield Board of Education met in regular session on Wednesday, July 22, 2020, at 6:00 p.m. in the auditorium.
- III. Pledge of Allegiance
- IV. Roll Call: Ms. Ronda Bonekovic, President PRESENT  
Mr. George Economides PRESENT  
Mrs. Sarah Kurpe PRESENT  
Mr. Jerry Necastro PRESENT  
Mrs. Melissa Sydlowski PRESENT
- V. **Board of Education Reports**  
a. NONE
- VI. **Old Business**  
a. NONE
- VII. **New Business**  
a. The Board conveyed their sympathies to the Clark family, for the loss of their son Joey. The Class of 1982 would like to plant a tree in his memory on school property, at no cost to the district.
- VIII. **Enrollment Data:**
- |            | Current    | Change from Previous Month |
|------------|------------|----------------------------|
| Elementary | 396        | -1                         |
| Middle     | 303        | 0                          |
| High       | <u>308</u> | <u>0</u>                   |
| Total      | 1007       | -1                         |
- IX. **Superintendent's Report**
- Re-opening Plan for August 2020
  - Technology Plan – Chromebooks arrived this week

- **LED Upgrade**
  - Stadium poles have been delivered
  - Internet cable was run through stadium/press boxes
    - Pixlet Cameras
  - Building LED lighting upgrade should begin Friday/Monday
- PBIS Committee will be meeting to discuss and plan rollout plan for “The Field”
- Discussions with Brookfield Tractor & Trailer for bus maintenance services
- Class of 1982 – would like to plant a tree in memory of Joey Clark at no cost to district

**X. Treasurer’s Report**

- Commercial Liability Insurance increased 3.6% from last year
- New Fund 507 – accounts for Elementary and Secondary School Emergency Relief Funds (ESSER)

**XI. Public Input (5 minutes per individual)**

**BOARD OF EDUCATION RECOMMENDATIONS**

**#20-07-01**

**XII. EXECUTIVE SESSION**

1. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of “considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

Adjourn to Executive Session.                      Time: 6:45 p.m.

Return from Executive Session.                      Time: 7:06 p.m.

**TREASURER’S RECOMMENDATIONS**

**#20-07-02**

**APPROVAL OF MINUTES**

2. Economides motioned and Sydlowski seconded that the following Board minutes be approved as submitted:

June 17, 2020 – Regular Meeting of the Board

\*\*” ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations.”

Please remember to “like” our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

June 29, 2020 – Special Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-03**

**APPROVAL OF FINANCIAL STATEMENTS**

3. Economides motioned and Sydlowski seconded that the June 2020 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-04**

**PROPERTY, LIABILITY AND FLEET INSURANCE**

4. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the property, liability and fleet insurance with SORSA in the amount of \$53,496 (\$51,618 last year) for the period of July 1, 2020, through June 30, 2021.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-05**

**NEW FUND**

5. **BE IT RESOLVED**, Economides motioned and Kurpe seconded that the Brookfield Board of Education approves the following new fund:

507 ESSER (Elementary & Secondary School Emergency Relief – CARES Act)

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#20-07-06**

**FUND TO FUND TRANSFER**

6. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the following fund-to-fund transfers:

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
001-0000 General Fund	300-9001 Athletics	\$17,445.39
001-0000 General Fund	590-9020 Title IIA	\$ 3,665.86

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-07**

**HIGH SCHOOL SWIMMING CONTRACT**

7. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the contract between Brookfield Local School District and the Hubbard Community Pool as submitted.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**SUPERINTENDENT'S RECOMMENDATIONS**

**#20-07-08**

**RECORDS RETENTION**

8. Economides motioned and Kurpe seconded that the Brookfield Board of Education adopts a policy amendment to include the records retention based on the Ohio History Connection's records retention schedule as recommended by Ennis Britton Co., L.P.A.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-09**

**MEMORANDUM OF UNDERSTANDING – UTILITY SUPPORT POSITION**

9. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the Brookfield Association of School Employees (BASE) in regard to the position of Utility Support as submitted.

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Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-10**

**LANE CHANGES**

**10.** Economides motioned and Kurpe seconded that the Brookfield Board of Education approves the salary lane change of the following certificated employees to be effective with the start of the 2020-2021 academic year.

**Jessica Zebroski** from MA, Step 9 (\$51,538.36) to MA+15, Step 9 (\$53,471.05)  
**Jay Bodnar** from MA+15, Step 18 (\$64,100.84) to MA+30, Step 18 (\$66,355.64)

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-11**

**AMEND MOTION**

**11.** Economides motioned and Kurpe seconded that the Brookfield Board of Education amends Motion #20-06-08 from June 17, 2020, Board meeting to reflect the following Step adjustment:

**Taylor Winebold** BA, Step 1 = \$33,822.05 (from Step 0 @ \$32,211.47)

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-12**

**FAMILY MEDICAL LEAVE (FMLA)**

**12.** Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of Erin Banko effective 8/21/20 with a return date to be determined per the certified negotiated agreement and Board policies, rules, and regulations\*.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#20-07-13**

**SUPERVISOR CONTRACTS**

13. Economides motioned and Sydlowski seconded that the Brookfield Board of education approves the following 2020-2021 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

<b>Keith Joseph</b>	Asst. Athletic Director	\$4,187 (Step 7)
<b>George Kurpe</b>	Asst. Football Coach (V)	\$3,865 (Step 7)
<b>Joe Laverty</b>	Asst. Football Coach (V)	\$3,543 (Step 4)
<b>Tim Reinsel</b>	Asst. Football Coach (V)	\$3,543 (Step 3)
<b>Colin Harkulich</b>	Asst. Football Coach (V)	\$3,543 (Step 3)
<b>Alex Clark</b>	Asst. Football Coach (V)	\$1,450 (Step 1, split)
<b>Carmen Furillo</b>	Asst. Football Coach (V)	\$1,450 (Step 1, split)
<b>Randy M. Clark</b>	Asst. Football Coach (MS)	\$3,543 (Step 4)
<b>Brad Shingledecker</b>	Asst. Football Coach (MS)	Volunteer
<b>Randy Reardon</b>	Asst. Football Coach (MS)	Volunteer
<b>Jay Bodnar</b>	Asst. Volleyball Coach (JV)	\$3,865 (Step 7)
<b>Andrea Grimm</b>	Asst. Volleyball Coach (8)	\$3,543 (Step 4)
<b>Erin Puskas</b>	Asst. Volleyball Coach (7)	\$2,899 (Step 1)
<b>Linda Bain</b>	HS Art Club	\$1,288 (Step 6)
<b>Linda Bain</b>	MS Art Club	\$1,449 (Step 7)
<b>Megan Rodgers</b>	Challenge 24 Advisor	\$ 644 (Step 1)
<b>Caitlyn Rice</b>	MS Cheerleading Advisor	\$1,933 (Step 1)
<b>Jen Jerek</b>	HS English Festival	\$ 644 (Step 1)
<b>Melanie Horn</b>	MS English Festival	\$ 966 (Step 6)
<b>Melanie Horn</b>	Environ. Club Adv. (split)	\$ 564 (Step 2)
<b>Mike Stone</b>	Environ. Club Adv. (split)	\$ 644 (Step 6)
<b>Mary Arp</b>	Future Teachers Advisor	\$1,127 (Step 7)
<b>Mary Arp</b>	Homecoming Advisor	\$1,127 (Step 7)
<b>Lynn Pegg</b>	Homecoming Advisor	\$ 966 (Step 6)
<b>Stephanie Anthony</b>	Interact Advisor	\$1,449 (Step 7)
<b>George Lesnansky</b>	Library Advisor	
<b>Mary Arp</b>	LPDC Chairperson	\$ 500 stipend
<b>Elza Wright</b>	HS Band Director	\$5,154 (Step 7)
<b>Effie Starheim</b>	Asst. Band Director	\$2,094 (Step 2)
<b>Elza Wright</b>	Summer Band Director	\$3,382 (Step 7)
<b>Effie Starheim</b>	Asst. Summer Band Dir.	\$1,449 (Step 2)
<b>Carrie Vadala</b>	Flagline Advisor	\$1,288 (Step 3)
<b>Effie Starheim</b>	BE Vocal Music	\$ 483 (Step 2)
<b>Lindsey Bumgardner</b>	Danceline Advisor	\$1,288 (Step 4)
<b>Lisa Henry</b>	NHS HS Advisor	\$1,611 (Step 6)

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<b>Mike Stone</b>	HS Prep Bowl Advisor	\$1,449 (Step 7)
<b>Keith Joseph</b>	MS Prep Bowl Advisor	\$1,449 (Step 7)
<b>Stephanie Anthony</b>	Prom Advisor	\$1,127 (Step 7)
<b>Lynn Pegg</b>	Prom Advisor	\$ 966 (Step 6)
<b>Tara Kovach</b>	Resident Educ. Facilitator	\$ 750 stipend
<b>Tara Kovach</b>	Resident Educ. Mentor	\$ 500/resident
<b>Jill Micaletti</b>	Resident Educ. Mentor	\$ 500/resident
<b>Kim Flynn</b>	Resident Educ. Mentor	\$ 500/resident
<b>Mary Arp</b>	Resident Educ. Prog. Coord.	\$1,500 stipend
<b>Stephanie Anthony</b>	HS SADD Advisor	\$1,127 (Step 7)
<b>Rachel Vanscoy</b>	MS SADD Advisor	\$ 644 (Step 1)
<b>Jennifer Schultz</b>	Senior Class Advisor	\$1,449 (Step 2)
<b>Melanie Horn</b>	Spelling Bee Advisor	\$ 966 (Step 3)
<b>Mary Arp</b>	HS Student Council Advisor	\$1,772 (Step 7)
<b>Miriam Necastro</b>	MS Student Council Advisor	\$1,611 (Step 3)
<b>Megan Rodgers</b>	Thespian Advisor	\$1,933 (Step 6)
<b>Mike Stone</b>	Tot Squad Advisor	\$1,288 (Step 6)
<b>Jen Jerek</b>	HS Yearbook Advisor	\$1,449 (Step 6)
<b>Dawn Burns</b>	MS Yearbook Advisor	\$1,127 (Step 7)

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **#20-07-14**

#### **CAFETERIA VENDORS FOR THE 2020-2021 SCHOOL YEAR**

- 14.** Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the following vendors for services to the Brookfield Local School District cafeteria for the 2020-2021 school year as per bid/quote specifications:

Dairy bid:	Turner Dairy Farms
Ice Cream Bid	Hershey Creamery Co.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#20-07-15**

**RESIGNATION**

15. Economides motioned and Necastro seconded that the Brookfield Board of Education accepts the resignation of **Reed Sutliff**, Bus Mechanic, effective July 31, 2020.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#20-07-16**

**CLASSIFIED SUBSTITUTES**

16. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the employment of the following individuals as classified substitutes for the 2020-2021 school year\*:

**Brenda Hall** – Bus Driver  
**Ron Hillier** – Bus Driver  
**Susan Jewell** – Bus Driver  
**Maribeth Willard** – Cafeteria Cashier, Secretary

Ayes: Bonekovic, Economides, Kurpe, Sydlowski  
Nays: Necastro  
Motion Carried

**#20-07-17**

**BUS DRIVER SUBSTITUTES**

17. Economides motioned and Kurpe seconded that the Brookfield Board of Education approves the hire of the following individuals as substitute bus drivers for the 2020-2021 school year pending certification\*:

**Carla Stearns**  
**Suzanne Eliser**

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#20-07-18**

**RESOLUTION OF BROOKFIELD BOARD OF EDUCATION TO SEEK A WAIVER TO REQUEST DELAY OF MIDDLE SCHOOL CAREER TECHNICAL EDUCATION**

18. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution:

**WHEREAS**, the Brookfield Local Board of Education hereby declares that providing career-technical education to students enrolled in grades 7 and 8 during the 2020-2021 school year in accordance with the requirements of Ohio Revised Code Section 3313.90 will present a hardship to the school district; and

**WHEREAS**, the Brookfield Local Board of Education understands that the waiver is only for the delay of middle school career technical education for the 2020-2021 school year:

**THEREFORE, BE IT RESOLVED**, that the Brookfield Local Board of Education hereby authorizes the district Superintendent to submit to the State Superintendent of Public Instruction this resolution and justification for requesting a delay of the implementation of middle school career technical education for the 2020-2021 school year.

Ayes: Bonekovic, Economides, Kurpe, Sydlowski  
Nays: Necastro  
Motion Carried

**BOARD OF EDUCATION RECOMMENDATIONS**

**#20-07-19**

**ADJOURN**

XIII. Adjourn Board Meeting. Time: 7:20 p.m.

Moved by Mr. Necastro and Seconded by Mrs. Kurpe  
Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

The next regular meeting of the Board will be held on Wednesday, August 19, 2020, in the Auditorium.

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